

MONTH 7 2011/12 REVENUE AND CAPITAL MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Central Services
Papers with report	None

HEADLINE INFORMATION

Purpose of report	The report sets out the Council's overall 2011/12 revenue & capital position, as forecast at the end of Month 7 (October). The in-year revenue position is forecast as an underspend of £2,349k. Total capital expenditure for 2011-15 is forecast to be £3,817k lower than the revised budget, with a forecast underspend in 2011/12 of £42,587k, which is largely attributed to rephasing.
Contribution to our plans and strategies	Achieving value for money is an important element of the Council's medium term financial plan.
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Note the forecast budget position for revenue and capital as at Month 7
2. Note the treasury Month 7 update at Appendix B
3. Approve the retaining of agency staff as detailed in Appendix C
4. Approve the rephasing of capital budgets

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives. The report informs Cabinet of the latest forecast revenue and capital position for the current year 2011/12.
2. Recommendation 4 seeks authority to rephase capital budgets, forming the basis for the 2012/13 capital programme and remove budgets previously allocated to cancelled projects.

Alternative options considered

3. There are no other options proposed for consideration.

SUMMARY

A) Revenue

4. The in year revenue monitoring position as at Month 7 (October) shows that forecast net expenditure for the year 2011/12 is £2,349k less than the budget, a £288k improvement on Month 6. There is a £99k forecast underspend on directorate budgets comprising a pressure of £998k (£182k adverse movement) in SCH&H, offset by a £209k underspend (£127k favourable movement) in PEECS, a £305k underspend (£53k favourable) in Central Services and a £583k (£40k favourable) underspend on contingency. The remaining overspend is offset by the projected underspend in capital financing costs of £2,250k (£250k favourable) due to budgets set aside in advance for schools capital financing and other priority projects, which are not forecast to be needed in this financial year.
5. Although the budget position is showing an underspend there are still significant budgetary risks remaining. The Government consulted over the summer on potentially further top-slicing local authority revenue support grant to fund a national shortfall in funding for Academy schools. The consultation indicated that they were considering applying this top-slice in the current financial year as well as ongoing. If the Government go ahead with top-slicing in-year this could worsen the current year's budget position by up to £1.3m.
6. The balances brought forward at 31st March 2011 were £17,022k. £1,793k of this sum was applied in support of the 2011/12 budget as part of the budget strategy, as agreed at Council Tax setting. The forecast balances as at 31st March 2012 are £17,578k (an improvement of £288k on month 6), as a result of the budgeted drawdown from balances (-£1,793k) and the forecast in-year underspend (£2,349k).

B) Capital

7. Latest forecast outturn on the 2011/12 General Fund capital programme is £52,527k, a reduction of £8,925k from that reported in Month 6. This movement primarily relates to further expected rephasing of expenditure into 2012/13.
8. The Council Resourced programme for 2011-15, consisting of current projects and future programmes of works, is currently projected to result in a net pressure of £167k (compared with Month 6 £540k), consisting of £3,421k pressures which is largely mitigated by £3,254k of un-required budget (detailed in table 7). £4,000k of unallocated contingency remains in the Capital Programme for this period.
9. General Fund Capital Receipts of £6,547k are expected in 2011/12, with a total of £47,962k over the period 2011-15 representing a shortfall against approved budget of £6,242k which will result in an increased call on Prudential Borrowing.
10. Latest forecasts on the HRA capital programme indicate a 2011/12 outturn of £12,709k (Month 6, £13,380k) from a revised budget of £14,896k. The reported variance relates to projects no longer going ahead and minor rephasing of projects into 2012/13.

A) REVENUE

11. Table 1 indicates the overall impact of the expenditure forecast now reported on the approved budget and the resulting balances position.

Table 1

2011/12 Original Budget	Budget Changes		2011/12 (As at Month 7)		% Var of budget	Variances (+ adv/- fav)		
			Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
			£'000	£'000		£'000	£'000	£'000
239,453	-2,222	Directorates Budgets on normal activities	237,231	237,132	0%	-99	-61	-38
-42,915	2,222	Corporate Budgets on normal activities	-40,693	-42,943	6%	-2,250	-2,000	-250
196,539	0	Total net expenditure	196,539	194,190	-1%	-2,349	-2,061	-288
-194,746	0	Budget Requirement	-194,746	-194,746		0	0	0
1,793	0	Net total	1,793	-556		-2,349	-2,061	-288
-17,022		Balances b/f 1/4/011	-17,022	-17,022		0	0	0
		Transfer from earmarked reserves				0	0	0
-15,229	0	Balances c/f 31/3/12	-15,229	-17,578		-2,349	-2,061	-288

Directorates' Forecast Expenditure Month 7

12. Table 2 shows further details on the budget, forecast and variance at directorate level. Further detail on each directorate is shown in Appendix A. The group forecasts exclude sums provided for in contingency which are set out in table 3.

Table 2

2011/12 Original Budget	Budget changes	2011/12 Current Budget (as at Month 7)	Directorate		2011/12 Forecast (as at Month 7)	% Var of budget	Variances (+ adv/- fav)		
							Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
							£'000	£'000	£'000
326,915	-6,454	320,461	SCHH	<i>Exp</i>	329,528	3%	+9,067	+9,868	-801
-199,190	-1,628	-200,818		<i>Inc</i>	-208,887	4%	-8,069	-9,052	+983
127,724	-8,081	119,643		Total	120,641	1%	+998	+816	+182
396,479	-10,563	385,917	PEECS	<i>Exp</i>	385,117	0%	-800	-610	-190
-301,269	7,093	-294,176		<i>Inc</i>	-293,585	0%	+591	+528	+63
95,210	-3,470	91,740		Total	91,531	0%	-209	-82	-127
9,511	19,239	28,750	CS	<i>Exp</i>	28,470	-1%	-280	-224	-56
-6,578	-9,910	-16,488		<i>Inc</i>	-16,513	0%	-25	-28	+3
2,933	9,329	12,262		Total	11,957	-2%	-305	-252	-53
11,786	0	11,786	Contingency		11,203	-5%	-583	-543	-40
1,800	0	1,800	Priority Growth		1,800	0%	0	0	0
239,453	-2,222	237,231	Sub-Total Normal Activities		237,132	0%	-99	-61	-38

13. **Social Care, Health & Housing (SCH&H)** are projecting a **pressure of £998k (£182k adverse movement)**. The Month 7 position is showing an adverse movement of £108k in Older People's services as a result of increased residential placement spend. There is also a £74k pressure from additional redundancy costs above that provided in the current year's budget.
14. **Planning, Environment, Education & Community Services (PEECS)** are forecasting a **favourable variance of £209k (£127k improvement)** as at Month 7. The favourable movement is the net result of an improvement in the School Improvement Service through the application of grant income to eligible, previously base budget funded, expenditure. This is offset by a pressure in Sport and Green Spaces as a result of the Council taking possession of the three golf courses and inheriting the rent and income pressures.
15. **Central Services (CS)** is forecasting a **£305k favourable variance (£53k improvement)** as at Month 7, largely arising from a staffing underspend as the restructure of services are implemented as part of the BID programme.

Progress on the delivery of 2011/12 Savings

16. Analysis of progress on the implementation of savings proposals included in the 2011/12 budget continues to indicate that the Council is largely on track to deliver the majority of the savings. The following table summarises the status for the MTFF projects.

RAG Status	Central Services	PEECS	SCH&H	Cross Cutting	Total Nov	Total Oct
Blue (banked)	2,543	9,415	9,098	954	22,010	21,467
Green (on-track)	65	852	1,380	300	2,597	2,563
Amber (some Slippage Or Risky Project at an Early stage)	26	832	291	0	1,149	2,026
Red (serious Delivery problems)	0	933	600	0	1,533	1,233
Redundancy costs	0	-712	-338	0	-1,050	-1,050
Total	2,634	11,319	11,031	1,254	26,238	26,238

17. The projected shortfall on those savings classed as red is currently estimated at £1,533k (5.8% of total savings) an increase of £300k on last month. This arises from the reclassification of a further saving relating to the reshaping of learning disability housing and support, although it is expected to be delivered in full in 2012/13. This shortfall has been more than offset by the early delivery of £450k of new savings from the disabilities case review project. A breakdown of the red projects is shown in the following table:

Group	Proposal	£000s
PEECS	Corporate Landlord	98
	Youth & Connexions review	687
	Decommission Extended Services Function	148
SCH&H	Learning Disability Housing & Support	300
	In House Services – Learning Disability	200
	In House Services – Older people's Services	100
Total		1,533

18. An additional £543k of savings has now been classified as banked during November giving a banked total of 83.9% of the total savings. Within SCH&H there is an increase in banked savings of £347k and in PEECS the increase in banked savings is £196k.

Development & Risk Contingency: £583k underspend (£40k improvement)

19. £11,786k of potential calls on the Development & Risk Contingency was incorporated into the 2011/12 budget. Table 3 shows the amounts that have been allocated or earmarked as at Month 7. The £40k improvement in contingency is mainly as a result of a reduction in the pressure on Development Control income.

Table 3

Development and Risk Contingency	2011/12 Budget	Forecast as needed	Variance (+adv / - fav)	Group
<i>2011/12 allocations:</i>	£'000	£'000	£'000	
Commitments:				
General Contingency	1,000	1,000	0	All
Employers' Pension Contributions	850	850	0	All
Pump priming for BID savings	400	400	0	ALL
Uninsured claims	420	420	0	CS
Carbon Reduction Commitment Energy Efficiency Scheme	460	210	-250	PEECS
Development Control Income	350	428	+78	PEECS
Cost Pressures on Recycling Service	150	150	0	PEECS
Local Development Framework legal & consultancy fees	100	75	-25	PEECS
HS2 Challenge contingency	100	100	0	PEECS
Assisted searches	75	25	-50	PEECS
Potential new responsibilities in relation to Flood defence	50	5	-45	PEECS
Building Control Income	50	0	-50	PEECS
Social Care Pressures (Adults)	4,089	4,089	0	SCHH
Increase in Transitional Children due to Demographic Changes	1,254	1,254	0	SCHH
Asylum Funding Shortfall	880	1,597	+717	SCHH
Social Care Pressures (Children's)	500	500	0	SCHH
Contingency against delivery of grants savings	1,058	0	-1,058	ALL
Fuel	0	100	+100	PEECS
Total net contingency	11,786	11,203	-583	

20. At this stage, a large proportion of the total contingency is expected to be required in full. However, a net underspend on a few items and the assumption that the £1,058k contingency against delivery of grants savings will not be drawn down, have resulted in an overall underspend of £583k. This assumes that the £1m held in unallocated contingency is called upon in full between now and the year end which, at this stage, seems unlikely. Details of these variances are discussed below.

21. There has been no change in the Asylum funding pressure (£717k) since month 6. There has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status. This relates to children who have Exhausted All Appeals (EAA) or have been naturalised. Grant funding is no longer claimable

for this group but the Authority still has a duty support them. The forecast will be further refined once the implications of the Q2 asylum grant claim have been assessed.

22. Up to and including month 4 this cohort had averaged 20 per month however, over the last few months there has been a significant increase to 33 in August and to 50 clients in September. Within this number those being naturalised has shown a near 40% increase from a total of 46 in Q1 to 63 in Q2. Neither LBH nor UKBA can influence a client claiming naturalisation which results in grant funding ceasing but ongoing liabilities under Leaving Care duties, potentially up to 24 years of age.
23. The forecast position for Development Control Income is a pressure of £428k, which is £78k greater than the sum held in contingency, a £30k improvement on Month 6. The major application forecast has a favourable movement of £3k compared to the previous month. Minor applications recovered by £17k in Month 7 but are still 14% lower than the 4 year average. The forecast for other applications has improved by £10k from Month 6 and applications are in line with the 4 year average. Although not reported against this contingency, the pre-application income from developers shows a pressure of £47k, reflecting continuing uncertainty in the housing market.
24. The Flood and Water Management Act has conferred new responsibilities upon local authorities and the funding that the Council has received as part of the grant settlement for 2011/12 is £127k. The Council has completed the Preliminary Flood Risk Appraisal and this has been signed off by the Environment Agency. Recruitment will shortly begin for a flood management officer to fulfil the Council's ongoing responsibilities. However, the recruitment timetable means that the £50k full year cost can be reduced to £5k for the current year.
25. The fuel budget across the group has been increased by £108k for 2011/12 as part of the MTF process. However, prices have continued to rise in 2011 and analysis shows that fuel budget is already under pressure at the current bulk purchase price of £1.13 per litre. A range of projections have been modelled, the worse case scenario showing a pressure of £176k and best case scenario of £97k over the increased budget. A pressure of £100k is therefore considered to be the most likely pressure at this point.
26. BID revenue pump priming allocated figure to date is £321k, but at Month 7 it is assumed the full £400k allocation will be needed.

Priority Growth: Nil variance (no change)

27. £1,000k was included in the 2011/12 budget for priority growth and £800k for HIP Initiatives. Table 4 summarises the position with regards to each element of priority growth.

Table 4

Priority Growth	2011/12 Budget	Agreed draw downs	Commitments	Unallocated
<i>2011/12 Unallocated Priority Growth at start of the year</i>	£'000	£'000	£'000	£'000
HIP Initiatives New budget:	800			
Agreed:				
Environmental projects		17		
Heritage projects		88		
Customer Experience		10		
HIP Initiatives unallocated balance	800	115	0	685
Unallocated non specific growth	1,000			
Ward budget scheme		330		
Gold bursaries		20		
Balance of unallocated growth	1,000	350	0	650
Total	1,800	465	0	1,335

28. HIP Steering Group has approved £115k of allocations so far this year leaving £685k as yet unallocated within the HIP initiatives budget. Cabinet have also agreed the recommendation to allocate £330k of priority growth to fund a new Ward budget scheme and £20k of priority growth to fund Gold Bursaries. This leaves £650k of priority growth budget unallocated. However, the Month 7 forecast assumes that the remaining unallocated budgets for both HIP contingency and priority growth will be spent in full.

Corporate Budgets' Forecasts: £2,250k underspend (£250k favourable)

29. Table 5 shows budget, forecast and variance reported on corporate budgets as at Month 7.

Table 5

2011/12 Original Budget	Budget Changes	2011/12 Current Budget (as at Month 7)	Corporate Budgets	2011/12 Forecast Outturn (as at Month 7)	Variances (+ adv/- fav)		
					Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
£'000	£'000	£'000		£'000	£'000	£'000	
-400	400	0	Unallocated savings	0	0	0	
10,697	-584	10,113	Financing Costs	7,863	-2,250	-2,000	-250
-3,322	0	-3,322	FRS 17 Pension Adjustment	-3,322	0	0	0
-35,169	2,875	-32,294	Asset Management A/c	-32,294	0	0	0
10,836	-383	10,453	Levy's & other corp budgets	10,453	0	0	0
-25,556	-87	-25,643	Corporate Govt Grants	-25,643	0	0	0
-42,915	2,222	-40,693	Corporate Budgets	-42,943	-2,250	-2,000	-250

30. Financing costs show a forecast underspend of £2,250k at Month 7, an improvement of £250k on the Month 6 forecast. This is due to £2,000k being set aside for capital financing for schools or other priority projects which is not likely to be needed in 2011/12.
31. Debt financing costs are now forecast to be £250k underspent due to the rephasing of planned capital spend. Investment income remains forecast to be in line with the budget.

B) CAPITAL

General Fund Capital Programme

Programme Monitoring

32. Table 6 sets out the latest forecast outturn on current General Fund capital projects. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2012/13 to 2014/15 reported to Cabinet and Council in February 2011. Financial implications included within this report do not take into account further programme development yet to be approved by members, the implications of which will be managed through the MTFF process detailed in a separate report to Cabinet.

Table 6:

General Fund Capital Programme	2011/12	2012/13	2013/14	2014/15	Total (Mth 7)	Total (Mth 6)
Original Budget	78,907	34,364	29,420	28,305	170,996	170,996
Revised Budget	95,114	34,364	29,420	28,305	187,203	187,132
Forecast Outturn	52,527	74,891	28,663	27,305	183,386	183,688
Council Resourced Variance – see table 7	(33,163)	31,087	(757)	(1,000)	(3,833)	(3,460)
External Grants Variance	(9,365)	9,365	-	-	-	-
Other Resources Variance	(59)	75	-	-	16	16
Programme Variance	(42,587)	40,527	(757)	(1,000)	(3,817)	(3,444)

33. Capital expenditure incurred to 31 October 2011 was £16,592k, 31.6% of forecast outturn (Month 5 £14,008k). Expenditure incurred to 31 October 2010 represented 48.4% of final outturn, however there are a number of major projects currently on site. These include Phase 1 Primary School Expansions, South Ruislip Development, New Years Green Lane Civic Amenity Site and Hayes End Library. In addition the majority of 2011/12 TfL funded infrastructure works are scheduled for late 2011/12.
34. Forecasts for the current financial year have been further updated to reflect likely rephasing of projects into 2012/13, with forecasts related to existing school estates and Phase 1 school expansion works at Grange Park and Whitehall moved into 2012/13.
35. Table 7 below sets out variances against the approved Council Resourced programme, with movements from Month 6 detailed below:

Table 7:

Council Resourced Variance	2011/12	2012/13	2013/14	2014/15	Total (Mth 7)	Total (Mth 6)
Pressures:						
Primary School Expansions - Phase 1	-	994	243	-	1,237	1,029
Primary School Expansions - Rosedale Temporary	-	7	-	-	7	9
Botwell Green Leisure Centre	1,187	-	-	-	1,187	1,187
Farm Barns	18	-	-	-	18	26
Hayes End Library	110	-	-	-	110	-
Highgrove Pool Phase II	-	500	-	-	500	500
Hillingdon Sports & Leisure Centre	274	-	-	-	274	274
Libraries Refurbishment	48	-	-	-	48	48
South Ruislip Development	-	40	-	-	40	-
Total Council Resourced Pressures:	1,637	1,541	243	-	3,421	3,073
Underspends:						
Primary School Expansions - Phase 1A Temporary	(273)	-	-	-	(273)	(273)
Primary School Expansions - Phase 2	(313)	-	-	-	(313)	-
ICT Single Development Plan	(378)	-	-	-	(378)	-
Laurel Lane (Longmead) Primary School Expansion	(247)	-	-	-	(247)	(247)
Manor Farm Stables Development	(30)	-	-	-	(30)	-
Suspended Projects:						
Arundel Road Development HIP	(2,013)	-	-	-	(2,013)	(2,013)
Total Council Resourced Underspends:	(3,254)	-	-	-	(3,254)	(2,533)
Projected Rephasing:	(30,546)	30,546	-	-	-	-
Main Programme Variance:	(32,163)	32,087	243	-	167	540
General Contingency:	(1,000)	(1,000)	(1,000)	(1,000)	(4,000)	(4,000)
Council Resourced Variance:	(33,163)	31,087	(757)	(1,000)	(3,833)	(3,460)

36. The net pressure on Primary School Expansion projects has reduced from £765k to £658k. The pre-construction stage of Phase 2 is now expected to be £313k lower than budget due to a reduction of 5 FE progressing to the Planning stage within this phase of the programme. However this is partially offset by an expected increase in the Phase 1 pressure due to programme changes at Grange Park and uncertainty around costs of the delayed Whitehall project. This movement within the Phase 1 programme is not expected to impact upon the Council's ability to deliver sufficient Primary School Places for September 2012.

37. New pressures are reported this month on Hayes End Library (£110k) and South Ruislip Development (£40k) due to internal fees and developers Section 106 contributions payable on residential units. Although capital receipts from the South Ruislip Development are expected to be sufficient to fund these pressures, such movements will impact upon General Fund financing costs in the longer term.

38. Forecast outturn on the ICT Single Development Plan has been reduced by £378k to reflect a number of projects which are not expected to commence in the current financial year.

39. Variances reported in table 7 are sufficient to off-set unfunded pressures without an increase in borrowing and associated revenue financing costs over and above that currently provided within the MTF. Specific revenue resources remain to fund the increase in scope at Highgrove Pool.

40. In addition to reported Council Resourced variances, an overspend of £172k is now forecast on Children's Centres Phase 3 relating to snagging and related works at a number of sites. Should officers be unsuccessful in managing this potential pressure, it would be possible to fund this from the DfE Urgent Building Condition Works budget.

Capital Financing

Table 8:

Capital Receipts	2011/12	2012/13	2013/14	2014/15	Total (Mth 6)	Total (Mth 5)
Budget approved February 2011	21,319	21,646	10,851	388	54,204	54,204
Forecast Disposals	6,547	15,895	12,675	12,845	47,962	47,962
Variance	14,772	5,751	(1,824)	(12,457)	6,242	6,242

41. Forecast capital receipts for 2011/12 are estimated to be £6,547k, which would be sufficient to fund current year programmes of works unsuitable for financing from Prudential Borrowing. As General Fund capital receipts of only £182k have been achieved by 31 October 2011 and a number of high value capital receipts scheduled for quarter 4 there remains a risk that some receipts will slip into 2012/13. It is expected that offers on a number of sites will be received during December.

42. Table 9 summarises forecast prudential borrowing requirement and the future revenue impact of the current General Fund capital programme. Revenue impacts are calculated for MRP and estimated interest costs; these are tentative forecasts which will be subject to application of MRP policies, the Council's cash flow management and actual interest payable on outstanding debt.

Table 9:

Prudential Borrowing Forecast	2011/12	2012/13	2013/14	2014/15	Total (Mth 6)	Total (Mth 5)
Revised Budget	36,114	(9,679)	(2,523)	6,825	30,737	30,737
Council Resourced Variance	(33,163)	31,087	(757)	(1,000)	(3,833)	(3,460)
Capital Receipts Variance	14,772	5,751	(1,824)	(12,457)	6,242	6,242
Forecast Borrowing	17,723	27,159	(5,104)	(6,632)	33,146	33,519
Variance	(18,391)	36,838	(2,581)	(13,457)	2,409	2,782
Future Revenue Impact	(1,287)	2,579	(181)	(942)	169	195

43. Substantial rephasing of capital expenditure into 2012/13 is sufficient to off-set the impact of reduced and delayed disposals on the Council's borrowing requirement. Latest MTFP projections included in 2012/13 budgets being presented to this meeting contain sufficient revenue resources to support the above borrowing in addition to planned future programme development.

Housing Revenue Account Capital Programme

44. Table 10 details the latest forecast outturn for the HRA capital programme, indicating an underspend of £857k (Month 6 £994k underspend). This movement relates to a £226k reduction in HCA grant funding which the Council will no longer be able to access due to the cancellation of the Denbigh Drive project within Pipeline Phase 2 and an expected underspend on the completed Triscott House development.

Table 10:

Housing Revenue Account Capital Programme	2011/12	2012/13	2013/14	2014/15	Total (Mth 7)	Total (Mth 6)
Original Budget	14,850	2,326	2,150	2,235	21,561	21,561
Revised Budget	14,896	2,326	2,150	2,235	21,607	21,833
Forecast Outturn	12,709	3,656	2,150	2,235	20,750	20,839
HRA Resourced Variance	(1,837)	980	-	-	(857)	(768)
External Grants Variance	(100)	100	-	-	-	(226)
Other Resources Variance	(250)	250	-	-	-	-
Programme Variance	(2,187)	1,330	-	-	(857)	(994)

45. Year to date expenditure at Month 7 was £6,168k or 48.5% of latest forecast (Month 6 £5,533k), with major investment in Low Cost Home Ownership and other new build projects now expected to be completed by July 2012. Two projects (Whitehall Road and Brackenbridge Drive) are currently subjected to delays due to planning and site preparation thus rephasing expenditure into early 2012/13.

CORPORATE CONSULTATIONS CARRIED OUT

Financial Implications

6. The financial implications are contained in the body of the report.

CORPORATE IMPLICATIONS

Corporate Finance

7. This is a Corporate Finance report.

Legal

8. There are no legal implications arising from this report.

BACKGROUND PAPERS

9. Monitoring report submissions from Groups.

APPENDIX A – Detailed Group Forecasts

Social Care, Health and Housing (SCH&H)

Revenue: £998k Pressure (£182k adverse)

1. The month 7 revenue monitoring report for 2011/12 has been compiled following analysis of relevant activity trends and implementation of the MTF £11.4m savings programme. In summary there is an adverse movement of £182k from the month 6 position resulting in a forecast of £998k pressure as shown in the table below.

Services		2011/12 (As at Month 7)		% Var of budg et	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
		£'000	£'000		£'000	£'000	£'000
Children & Families Services	<i>Exp</i>	+31,616	+31,453	-1%	-163	-243	+80
	<i>Inc</i>	-3,651	-3,791	4%	-140	-60	-80
	Total	+27,965	+27,662	-1%	-303	-303	-0
Asylum Services	<i>Exp</i>	+11,895	+11,742	-1%	-153	-0	-153
	<i>Inc</i>	-10,851	-10,698	-1%	+153	-0	+153
	Total	+1,044	+1,044	0%	-0	-0	-0
Older People's Services	<i>Exp</i>	+37,652	+39,418	5%	+1,767	+1,068	+699
	<i>Inc</i>	-8,629	-9,478	10%	-849	-258	-591
	Total	+29,023	+29,940	3%	+918	+810	+108
Physical & Sensory Disability Services	<i>Exp</i>	+8,751	+8,817	1%	+66	+47	+20
	<i>Inc</i>	-507	-716	41%	-209	-190	-20
	Total	+8,244	+8,101	-2%	-143	-143	-0
Learning Disability Services	<i>Exp</i>	+31,735	+32,133	1%	+397	+397	-0
	<i>Inc</i>	-5,494	-5,691	4%	-197	-197	-0
	Total	+26,241	+26,442	1%	+201	+201	-0
Mental Health Services	<i>Exp</i>	+7,390	+7,441	1%	+50	+47	+3
	<i>Inc</i>	-336	-387	15%	-50	-47	-3
	Total	+7,054	+7,054	0%	-0	-0	-0
Housing Benefits	<i>Exp</i>	+161,640	+165,772	3%	+4,132	+5,634	-1,502
	<i>Inc</i>	-158,115	-162,000	2%	-3,881	-5,383	+1,502
	Total	+3,525	+3,772	7%	+251	+251	-0
Housing Needs Services	<i>Exp</i>	+12,741	+15,622	23%	+2,881	+2,911	-30
	<i>Inc</i>	-10,021	-12,902	29%	-2,881	-2,911	+30
	Total	+2,720	+2,720	0%	-0	-0	-0
SCH&H Other Services	<i>Exp</i>	+17,042	+17,130	1%	+88	+6	+82
	<i>Inc</i>	-3,215	-3,229	0%	-14	-6	-8
	Total	+13,827	+13,901	1%	+74	-0	+74
Total Expenditure		+320,461	+329,528	3%	+9,067	+9,868	-801
Total Income		-200,818	-208,891	4%	-8,069	-9,052	+983
SCH&H Total		+119,643	+120,637	1%	+998	+816	+182

2. Overall there is an adverse movement of £182k from the month 6 forecast for social care due to an overspend on the redundancy provision; and a continuing increased pressure in Older People's services.

MTFF Savings

3. The group is delivering a savings programme totalling £11.4m and to date has banked £9,548k (84%). At the present time slippage of £291k has been identified in Adult Social Care (excluding Mental Health) and is included in the forecasts set out below; the management team are exploring options to resolve this potential shortfall. The remainder of the programme is on target to deliver the balance albeit recognising that these represent major changes in service delivery for the group.

Children Services: £303k favourable (no change)

4. There has been no material movement in the forecast since last month.

Asylum: £717k adverse (no change)

5. There has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status. This relates to children who have Exhausted All Appeals (EAA) or have been Naturalised. Grant funding is no longer claimable for this group but the Authority still has a duty support them.
6. Detailed information has now been received from UKBA regarding the Q1 claim and this is being reviewed and if able to do so will be challenged. At the present time there has been no response from UKBA in respect of the Q2 claim.

Older People's Services: £918k adverse (£108k adverse)

7. The £108k adverse movement primarily relates to a net increase in the number of people in residential placements due to a lower rate of deaths this year when compared to the trend over the last 12 months.

Physical Disabilities: £143k favourable (no change)

8. There has been no material movement in the forecast since last month.

Learning Disability: £201k adverse (no change)

9. There has been no material movement in the forecast since last month.

Housing Benefit: £251k Pressure (no change)

10. The pressure relates to private tenants which are the more complex claims to administer; the added pressures from changes to the Benefit Scheme and; the additional work necessary to prepare for the move to Universal Credit from 2013. This results in a projected overspend on staffing costs of £251k.

SCH&H Other Services: £74k adverse (£74k adverse)

11. The provision made for redundancy payments is now forecast to be exceeded by £74k. It is possible that this may rise further depending on the outcome of staff currently under notice of redundancy.

Housing HRA

12. The HRA has a gross budget of £59.3m and is forecasting a £1,113k favourable position at month 7, an improvement of £242k from the month 6 position.

Services		2011/12 Budget (as at Month 7) £000	2011/12 Forecast (as at Month 7) £000	% Var of budget	Variance (As at Month 7) £'000	Variance (As at Month 6) £000	Change from Month 6 £000
General and Special Services	Exp	+16,930	+16,652	-2%	-278	-236	-42
Repairs Services	Exp	+21,287	+21,127	-1%	-160	-209	+49
Subsidy Payment to Government	Exp	+15,492	+15,472	0%	-20	-10	-10
Capital Funded from Revenue (RCCO)	Exp	+2,384	+2,384	0%	0	0	0
Other Expenditure	Exp	+3,178	+3,207	1%	+29	+29	0
Income	Inc	-56,796	-57,480	1%	-684	-445	-239
In Year (Surplus) / Deficit	Total	+2,475	+1,362	-45%	-1,113	-871	-242

13. The major reason for the improvement is a £239k improvement in the income forecast. This is due to a revision of the forecast of income for Works Over Prescribed Limits, which is essentially a recharge for capital works for leasehold properties.

Planning, Environment, Education & Community Services

Revenue: **£209k underspend (£127k improvement)**

14. The Group has a projected outturn position of £209k underspend, excluding all pressure areas that have identified contingency provisions.

Services		2011/12 (As at Month 7)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
		£'000	£'000		£'000	£'000	£'000
Corporate Property & Construction	<i>Exp</i>	4,011	4,089	2%	+78	+78	0
	<i>Inc</i>	-3,652	-3,434	-6%	+218	+218	0
	Total	359	655	83%	+296	+296	0
Education	<i>Exp</i>	290,462	289,973	0%	-489	-489	0
	<i>Inc</i>	-252,736	-253,267	0%	-531	-196	-335
	Total	37,727	36,707	-3%	-1,020	-685	-335
ICT Highways & Business Services	<i>Exp</i>	34,134	34,297	0%	+163	+163	0
	<i>Inc</i>	-16,406	-16,033	-2%	+373	+323	+50
	Total	17,728	18,264	3%	+536	+486	+50
Planning, Consumer Protection, Sport & Green Spaces	<i>Exp</i>	12,025	11,895	-1%	-130	0	-130
	<i>Inc</i>	-3,911	-3,644	-7%	+267	-81	+348
	Total	8,114	8,251	2%	+137	-81	+218
Public Safety & Environment	<i>Exp</i>	41,490	41,128	-1%	-362	-302	-60
	<i>Inc</i>	-14,510	-14,246	-2%	+264	+264	0
	Total	26,980	26,882	0%	-98	-38	-60
Transportation Planning Policy & Community Engagement	<i>Exp</i>	3,795	3,735	-2%	-60	-60	0
	<i>Inc</i>	-2,961	-2,961	0%	0	0	0
	Total	834	774	-7%	-60	-60	0
Total Expenditure		385,917	385,117	0%	-800	-610	-190
Total Income		-294,176	-293,585	0%	+591	+528	+63
PEECS Total		91,740	91,531	0%	-209	-82	-127

Corporate Property & Construction: £296k overspend (no change)

1. The forecast outturn for Harlington Road Depot is a pressure of £163k. The pressure chiefly relates to a reduction in the intensity of usage. This is due to the movement of some Council services to the Civic Centre, together with the loss of Hillingdon Homes contributions for space occupation at the depot and use of the Stores facility. A number of space rationalisation measures have been implemented, such as Block A being decommissioned last November, resulting in some minor savings on rates and utilities. A number of further measures will be explored as part of wider review of Depot Management within the BID process.
2. Property Disposal and empty buildings are forecasting a pressure of £35k which relates to the cost of maintaining vacant assets within the Estate.
3. There is a £98k pressure which relates to the underachievement on the 2011/12 MTF savings target relating to the corporate landlord staffing review.

Education: £1,020k underspend (£335k improvement)

Schools: variance not applicable

4. The Schools Budget is ring fenced and funded from the DSG. Schools' expenditure is monitored quarterly with any forecast year-end deficits being the subject of detailed discussions with the schools concerned. Schools forecasting deficits are required to work with the Schools Finance Team and supply recovery plans identifying how they intend to eliminate their deficit. It should be noted that the DSG budgets are completely separate to the General Fund and no interaction between these two funds is allowable.
5. Any underspend or overspend of the Schools Budget in 2011/12 would be carried forward as the schools own balances into 2012/13 and would have no effect on the General Fund.
6. The retained DSG element follows the similar procedure but is carried forward as a whole for the Schools Forum then to decide how to allocate it in 2012/13.

Youth & Connexions: £415k overspend (no change)

7. The Connexions service has a pressure of £687k against the MTFE savings target. A reduced contract price has been agreed that has produced a saving for the current year, and continues to deliver the Connexions service. The youth service is reporting an underspend of £272k, due to the service having a significant number of staff vacancies, as the service is undergoing a major BID review. These are being held vacant where it does not affect service delivery, and will assist with delivering the 2012/13 full year saving target, as well as providing a one-off in year saving.

Childcare, Early Years and Children Centres: £411k underspend (no change)

8. Part of this service area was previously funded by the ringfenced Sure Start Grant - these budgets have now been incorporated into the base budget.
9. The other part of this service area continues to be DSG funded and includes Hillingdon's three Early Years Centres and 3 & 4 Year Old Nursery grants. The Hillingdon's Early Years Centres are either confirmed Children's Centres or building up to Children's Centre status.
10. Children's Centres budgets have been reviewed and are being reduced by 8.4% giving a BID saving of £411k.

School Improvement Service: £500k underspend (£250k improvement)

11. A review of the service's budget and expenditure including a review of grant income has identified an underspend of £500k, which relates to the application of grant income to eligible expenditure up to August 2011 - this has released base budget to achieve a one-off saving for the current year.

Education Central Budget: £112k underspend (no change)

12. This area consists of the Education Central Support Cost budget, certain centrally managed items and corporate charges such as debt interest which will be charged at the year-end in line with the budget.
13. There is an underspend on the Barnhill PFI project revenue budget - the original General Fund allocation was to cover a range of associated costs amongst which included the FM contract and legal costs. The revised calculation of PFI credits produces a saving of £310k.

14. The remainder of the forecast for these items includes £148k representing the MTFF saving on extended schools support that can not be achieved, plus a £50k shortfall on the MTFF saving for the education business support review that is offset by brought forward savings on the group-wide review of support functions reported within Public Safety and Environment below.

Access & Inclusion: £394k underspend (£85k improvement)

15. The service is forecasting an underspend of £394k, comprising £300k underspend in the Educational Psychology service, an underspend of £50k in the Pupil Support Service and an underspend of £44k in the Parent Support Service, where there are a number of vacant posts. The previously reported pressure of £85k relating to 'not school' provision has now been contained following a review of the Pupil Referral Unit. The Educational Psychology position reflects the bringing forward of savings targeted for 2012/13 in order to cover the shortfall on Connexions savings identified above.

Organisation & Resources: £18k underspend (no change)

16. This service is reporting an underspend of £18k on staffing budgets due to the impact of staff on maternity leave.

ICT Highways & Business Services: £536k overspend (£50k adverse)

Imported Food: £50k overspend (£50k adverse)

17. This is a service area where significant income targets were set as part of the MTFF savings programme, reflecting the new levies for catch certificates and perishable food certificates and inspections. Although there is limited historic data to base an analysis on, current indications of the projected outturn for these new income streams are that they will exceed their targets by up to £75k, allowing for expected seasonal variations. However, the targets for the existing business of the service continue to be under pressure as a result of the depressed economic conditions, which is estimated to be at least £125k based on current projections.

SEN Transport: £151k pressure (no change)

18. This is an area that has seen significant pressure in the last financial year and as a result growth monies were allocated to support the service for 2011/12. The service is currently reporting a pressure of £151k, there has been an increase of 15 routes since April, the service is endeavouring to minimise the cost impact by consolidating routes wherever possible.

Facilities Management: £335k overspend (no change)

19. There is a forecast pressure of £270k across facilities management, maintenance and Borough wide maintenance budgets, no change compared to Month 6. The larger proportion of this is due to a pressure against the income target to sell services to the schools and other externally funded services, where schools have opted out and have purchased FM services directly. There are also pressures on maintenance budgets for day to day repairs.

20. The Middlesex Suite is forecasting a pressure of £65k. The pressure has been due to a general slow down in demand set against a challenging income target. The marketing of this service has been reviewed and updated, however the impact of this is yet to be reflected in additional hires.

Planning, Consumer Protection, Sport & Green Spaces: £137k overspend (£218k adverse)

Sport & Green Spaces: £260k overspend (£260k adverse)

21. In October 2011 a court order granted re-possession of all three golf courses to the Council from the golf operator that had incurred significant rent arrears. An in-house operation is being established to provide effective management of the courses. There are, however, pressures resulting from rent foregone due to the re-possession, consisting of two quarters rent income (£140k), plus the Council's share of turnover income for 2010/11 that is unlikely to be recovered (£110k). In addition, the turnover income target for 2011/12 of £100k has effectively transferred to the in-house operation. The costs and income from this for the remainder of the year are currently being assessed but at this stage it is unlikely that any surplus will be delivered. Hence an early indicative estimate of the total current income pressure this financial year is £350k.

22. There are compensating savings elsewhere in the division arising from bringing litter collection in parks in-house (£30k), and from one-off reduced maintenance commitments this financial year (£60k).

Planning: £83k underspend (£2k improvement)

23. There is an in-year surplus of £130k against the income target for Section 106 administration fees due to the conclusion of two large agreements, an improvement of £19k compared to Month 6.

24. Pre-application advice income from developers shows a pressure of £47k, an adverse movement of £17k compare to Month 6 reflecting continuing uncertainty in the housing market.

Consumer Protection: £40k underspend (£40k improvement)

25. There is an underspend of £40k on salaries budgets across the service due to posts being held vacant in anticipation of BID savings for 2012/13 onwards.

Public Safety & Environment: £98k underspend (£60k improvement)

Waste Services: £150k underspend (£60 improvement)

26. Waste Disposal is forecasting a £150k underspend. This has improved by £60k compared to Month 6 based on confirmation of the second quarter charges attributable to the variable element of the levy. There is an expectation that this figure could improve as waste tonnages tend to be higher in the first half of the year.

27. Overall the rest of the waste services are reporting a nil variance, with pressures in kerbside recycling assumed to be met from the contingency sum of £150k. The Trade Waste service has increased its fees and has an associated MTFE savings target. The indications are that the service has broadly maintained its customer base and the target will be achieved.

Parking: £150k overspend (no change)

28. There is a projected shortfall of around £150k on off-street parking, which is attributable to Cedars and Grainges multi-storey car parks in Uxbridge town centre, partly reflecting

pressures reported last financial year, and a further reduction in consumer confidence among shoppers in view of the worsening economic outlook.

29. There is also a pressure of £50k for on-street parking income reflecting a similar trend in PCN income to last year. There are compensating savings of £50k on the expenditure side, and as a result it is anticipated that the PRA will break even.

Community Safety: £112k underspend (no change)

30. The underspend is due to a realignment of the funding for police officers from the Housing Revenue Account to reflect activity levels.

Libraries: £64k overspend (no change)

31. There is an underlying pressure across the income streams, currently forecast at £64k which can not be contained within the overall Library budget. This relates to reduced fine income due to the implementation of on-line renewals, as well as the ongoing trend reduction in demand for audio-visual material.

Directorate Support: £50k underspend (no change)

32. The BID reviews of business support and technical administration have been undertaken on a group-wide basis, and have now been implemented producing an additional saving of £50k this financial year, representing the bringing forward of part of the saving already identified for the 2012/13 financial year.

Transportation Planning Policy and Community Engagement: £60k underspend (no change)

33. The service is reporting a £60k favourable position, due to the anticipated net savings resulting from a restructure in the Road Safety service, which is included in the MTF savings assumptions for 2012/13. However, there are some risk areas for the service division, in particular for street lighting the uncertainty around the energy tariffs and their potential increase which may be greater than budgeted inflation. The rest of the service area is reporting in line with budget.

Central Services

Revenue: £305k favourable (Improvement £53k)

Services		2011/12 (As at Month 7)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
		£'000	£'000		£'000	£'000	£'000
Chief Executive/Deputy Chief Executive	<i>Exp</i>	646	645	0%	-1	-5	+4
	<i>Inc</i>	0	0		0	0	0
	<i>Rechgs</i>	-8	-8	0%	0	0	0
	Total	638	637		-1	-5	4
Audit & Enforcement	<i>Exp</i>	1,441	1,405	-2%	-36	-26	-10
	<i>Inc</i>	0	-4		-4	-4	0
	<i>Rechgs</i>	-898	-898	0%	0	0	0
	Total	543	503		-40	-30	-10
Corporate Communications	<i>Exp</i>	919	817	-11%	-102	-94	-8
	<i>Inc</i>	-27	-26	-4%	+1	+1	0
	<i>Rechgs</i>	-862	-829	-4%	+33	+33	0
	Total	30	-38		-68	-60	-8
Democratic Services	<i>Exp</i>	3,258	3,292	1%	+34	+36	-2
	<i>Inc</i>	-453	-484	7%	-31	-31	0
	<i>Rechgs</i>	412	412	0%	0	0	0
	Total	3,217	3,220		3	5	-2
Finance & Procurement Services	<i>Exp</i>	10,710	10,796	1%	+86	+94	-8
	<i>Inc</i>	-522	-528	1%	-6	-6	0
	<i>Rechgs</i>	-6,064	-6,064	0%	0	0	0
	Total	4,124	4,204		80	88	-8
Human Resources	<i>Exp</i>	4,802	4,766	-1%	-36	-28	-8
	<i>Inc</i>	-1,126	-1,139	1%	-13	-18	+5
	<i>Rechgs</i>	-3,702	-3,702	0%	0	0	0
	Total	-26	-75		-49	-46	-3
Legal Services	<i>Exp</i>	1,934	1,972	2%	+38	+45	-7
	<i>Inc</i>	-152	-129	-15%	+23	+23	0
	<i>Rechgs</i>	-1,819	-1,819	0%	0	0	0
	Total	-37	24		61	68	-7
Policy & Performance	<i>Exp</i>	5,040	4,777	-5%	-263	-246	-17
	<i>Inc</i>	-533	-561	5%	-28	-26	-2
	<i>Rechgs</i>	-734	-734	0%	0	0	0
	Total	3,773	3,482	0	-291	-272	-19
Total Expenditure		28,750	28,142	-2%	-280	-224	-56
Total Income		-2,813	-2,455	-13%	-58	-61	+3
Total Recharges		-13,675	-13,642	0%	+33	+33	0
CS Total		12,262	12,045	-2%	-305	-252	-53

Audit and Enforcement: £40k favourable (Improvement £10k)

1. This underspend relates primarily to vacant posts within the teams, the recruitment to which is intended for later in the year and will bring the team to full establishment to ensure that controls are maintained during this period of restructuring.

Finance and Procurement: £80k pressure (Improvement £8k)

2. The pressure in finance relates to one-off redundancy costs arising from the BID restructure of the service.

Corporate Communications: £68k favourable (Improvement £8k)

3. The favourable movement arises from staff vacancies continuing to be held open following the restructure and a review of the funding strategy of Hillingdon People.

Democratic Services: £3k pressure (Improvement £2k)

4. Overspends within salaries due to the inability to achieve the managed vacancy factor as a result of a full establishment, have been reduced by an expected over-recovery of income and various non salary underspends.

Policy, Performance and Partnerships: £291k favourable (Improvement £19k)

5. The restructure of the Policy and Performance Team is now complete and set to deliver significant savings. There are also substantial staffing savings within the Partnerships team. These savings will be taken as part of the MTF 2012/13, but provide an in-year underspend in 2011/12. A review of non-salaries spend across the teams has helped to improve the monitoring position this month.

Human Resources: £49k favourable (Improvement £3k)

6. A review of recharges within the service has resulted in an improvement to the monitoring position in month 7. There are some pressures remaining within salaries due to the inability to achieve the managed vacancy factor in full.

Legal Services: £61k pressure (Improvement £7k)

7. Salary overspends due to MVF and cover required for maternity leave along with a shortfall in the income target for charges to capital schemes make up this overspend. Vacancy savings have contributed to the improvement this month. Reviews of business processes are continuing within Legal, focusing on court cost recovery and business processes within the support team with the aim of delivering savings going forward.

APPENDIX B – Month 7 Treasury Report 2011/12

1. As at 31st October 2011 the Council's portfolio of deposits and debt were as follows (deposit balances can move substantially from day to day in line with cash flow requirements):

Outstanding Deposits - Average Rate of Return on Deposits: 0.93%

	Actual £m	Actual %	Bench-mark %
Up to 1 Month	40.0	40.32	60.00
1-2 Months	8.0	8.07	0.00
2-3 Months	15.4	15.52	40.00
3-6 Months	23.3	23.49	0.00
6-9 Months	0.0	0.0	0.00
9-12 Months	2.0	2.02	0.00
12-18 Months	0.0	0.0	0.00
Subtotal	88.7	90.20	100.00
Unpaid Maturities	10.5	10.58	0.00
Total	99.2	100.00	100.00

2. Due to downgrades this month of Nationwide BS, Lloyds Banking Group and Royal Bank of Scotland, deposits totalling £29m now fall below the Council's minimum credit criteria of A+ (Fitch or equivalent). £59.7m is held with UK institutions, which hold a minimum Fitch AA-long-term credit rating and the remaining £10.5m are unpaid Icelandic investments.
3. Deposits are currently held with the following institutions; BlackRock MMF, Deutsche MMF, Goldman Sachs MMF, Ignis MMF, PSDF MMF, Barclays Bank, HSBC Bank plc, Lloyds TSB Banking Group, Nationwide BS, Royal Bank of Scotland, Lancashire County Council.
4. During October fixed-term deposits continued to mature in line with cash flow requirements. Surplus funds were either placed in instant access accounts or short fixed term deposits of up to one month in order to meet near term cash flow requirements and remain within counterparty limits.

Outstanding Debt - Average Interest Rate on Debt: 3.60%

	Actual £m	Actual %
PWLB	118.70	71.12
Long-Term Market	48.00	28.88
Temporary	0.00	0.00
Total	166.70	100

5. There were no early debt repayments or rescheduling activities during October and there were no breaches of the prudential indicators during October.
6. To maintain liquidity for day-to day business operations short-term balances will be placed in money market funds, which are yielding a higher rate of interest than fixed term deposits of up to two months. New deposits with UK banks will continue to have maximum maturity period of 3 months.

7. During October outstanding PWLB loans carried premiums and therefore made rescheduling of debit unfeasible. Early redemption opportunities will continue to be monitored; however it is unlikely the market will move to an extent which will make it viable.

APPENDIX C

Retaining of agency staff for Social Care, Health, and Housing Services

The following agency staff are required to be retained within Social Care and Housing to maintain essential services whilst recruitment is in process or to deliver key improvement projects.

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	Total Cumulative Spend £000
1	Asylum, Support Worker	01-Apr-10	31-Dec-11	56	11	67
2	Children in Need (CIN), Social Worker	31-Dec-11	31-Mar-12	46	66	112
3	Referral Assessment Team (RAT), Social Worker	31-Dec-11	31-Mar-12	46	35	81
4	RAT, Senior Social Worker	31-Dec-11	31-Mar-12	52	59	111
5	CIN, Team Manager	31-Dec-11	31-Mar-12	7	63	70
6	CIN, Senior Social Worker	01-Apr-11	31-Mar-12	0	59	59

Retaining of agency staff for Central Services

A lawyer is required to provide further capacity to deal with the significant number of land & property disposals required over the next 6 months. Delivery of these disposals is an important part of the Council's capital funding strategy. The post will also provide capacity to implement a new electronic records management and workflow system within Legal Services. The cost can be absorbed within existing Central Service budgets through the early implementation of a number of BID reviews.

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	Total Cumulative Spend £000
1	Property Lawyer	02-Jan-11	30-Jun-12	0	60	60